**STAMBOURNE PARISH COUNCIL**

**Minutes of the meeting held on Thursday 16 September 2021 at 7.30pm. The meeting was held in the village hall.**

**PRESENT:**

Mr Neil Pyman – Chair Mr M Crago

Mrs Val Kerrison Mrs Karen Grant (joined late)

Mr Martyn Fall Mrs Vanessa Young

**CLERK:**

Mrs Deborah Hilliard

**21/61 Apologies for absence.**

Apologies were received and accepted from Andrew Drysdale, BDC Cllr Richard van Dulken and ECC Cllr Peter Schwier.

**21/62 Minutes of meeting held on 22 July 2021**

The minutes of the meeting held on 22 July 2021 were approved as a correct record and signed.

**21/63 Matters arising from the minutes of the previous meeting**

*Insurance Claim for theft of grass cutting equipment from the Pavilion* – it was noted that the claim had now been agreed by Zurich and funds would be issued shortly.

**21/64 Declaration of interests, personal or prejudicial**

There were no declarations made.

**21/65 Report of County Councillor/District Councillor**

 Not present.

**21/66 Pavilion**

*Re-opening –* The pavilion was now open for bookings and there had been 3 bookings. One complaint was received regarding cleaning of the pavilion. It had previously been suggested that a cleaner should be recruited to regularly clean, particularly after it had been used. The estimated cost would be £250 with an hourly rate of £10. An advert will be put in the newsletter.

*New Flooring* – 3 quotes were sought from suppliers who visited the pavilion. After consideration it was proposed and agreed that the quote from Commercial Flooring Contracts to use Varnished Oak option at a cost of £3,184 be appointed. It was further agreed that this would be paid for from the BDC Business Grant. The work to take place after bonfire night.

*Roll top door –* It was noted that this could be funded via the BDC Councillors Community Grant.

**21/67 Playingfield**

 The new picnic table was delivered. It has been treated with wood preserver.

A newly established local girls’ football team had enquired about using the playing field and pavilion for training and matches. After consideration, it was agreed in principle to allow their use of the field. An appropriate rent would be agreed.

*Zip-Wire* – It was agreed this would be the subject of a CIF application in the next financial year. The submitted quotes were considered. Neil will look at similar equipment already installed at local play areas and report back.

*Gate Post –* It was noted that the gate post between the church and the playing field had rotted and fallen over. Neil will ask the building contractor to look at this.

**21/68 Platinum Jubilee**

 The following was agreed:-

* A meeting will be held at the village hall on Wednesday 20 October at 7.00pm
* A representative will be invited to attend from:
	+ Church
	+ Chapel
	+ Ladies Group
	+ Parish Council
	+ Village Hall
	+ Silver Link
* Karen Grant will organise a meeting of village fete representatives to agree whether to allocate the village fete surplus fund to this event.

**21/69 Highways**

The following points were discussed:-

* The drain in Church Road outside Park View was still blocked. It was noted this had previously been reported to ECC. It will be reported again.

**21/70 Footpaths**

 It was noted the footpath bridges in need of repair were still awaiting attention.

**21/71 Planning**

* Application No 21/02538/HH – Great Nortons Farm, Cornish Hall End Road, Stambourne – no comment
* Application No 21/02654/HH – Clandon, Chapel End Way – no comment

**21/72 Reserves Policy**

The Reserves Policy was considered and approved for adoption.

**21/73 Correspondence**

 Nothing to report.

**21/74 Bonfire Night**

It was agreed that Bonfire Night should go ahead on Saturday 6 November 2021 at 6.30pm. A meeting will take place on 27 November 2021 at 7.30pm at Slough Farm. An advert will go in the newsletter.

**21/59 Finance**

 Accounts Paid

 Saxon Fire £188.29

 Wave £37.73

 Mr M Fall (reimburse for pavilion lock) £54.38

 Mr M Turner (grass cutting) £646.15

 Mrs D Hilliard (reimburse for picnic table) £269.00

 Paul Clark Printing £52.00

 Eon £12.38

 Eon £8.37

 Accounts to be paid

 James Gill Builder (play equipment) £400.00

 Wood Finishes Direct (reimb Mr Fall – wood

 Preserver for new picnic table) £32.98

 Monies Received

 Pavilion Hire £30.00

 Bank interest 10p

 Monies to be Received

 VAT reclaim £628.27

 Estimated balances at 10 September 2021

 Balance of Current Account £17,914.22

 Balance of Business Reserve Account £ 4,085.13

 Total £21,999.35

 Balance of Bonfire Fund £5,643.05

 Balance of General Fund £16,356.30

**21/60 Date, time and place of next meetings.**

 Weds 17 November 2021

There being no further business to discuss the meeting closed at approximately 8.30pm.

Signed: ……………………………………………… Dated: ………………………………………………