**STAMBOURNE PARISH COUNCIL**

**Minutes of the meeting held on Thursday 6 October 2022 at 7.30pm. The meeting was held in the village hall, Stambourne**

**PRESENT:**

Mr Neil Pyman (Chair) Mr Andrew Drysdale

Mrs Val Kerrison Mrs Karen Grant

Mr Martyn Fall Mrs Vanessa Young

Mr Michael Crago

**In Attendance:**

Mrs Deborah Hilliard – Clerk

One member of the public

*The meeting started with a 1 minute’s silence for HM Queen Elizabeth.*

**22/66 Apologies for absence.**

Apologies were received and accepted from and Cllr Peter Schwier (ECC) and Cllr Richard van Dulken (BDC).

**22/67 Declaration of interests, personal or prejudicial**

 None.

**22/68 Minutes of meeting held on 21 July 2022**

The minutes of the meeting held on 21 July 2022 were approved as a correct record and signed.

**22/69 Matters arising from the minutes of the previous meeting**

War Memorial – Debbie advised she had sent photos to two companies. One had responded to say the did not do war memorials and a reply was awaited from the other.

**22/70 Report of County Councillor/District Councillor**

 County Councillor and District Councillor not present.

*It was noted that the member of the public was present to raise concerns about a blocked footpath in Chapel End Way. It was agreed to take item 10 Footpaths, of the agenda at this point of the meeting.*

**22/71 Footpaths**

The member of the public reported the path was blocked by parked cars and wheelie bins and at time it was not possible to use the path. The situation was discussed. It was noted that a designated footpath’s statutory width was 1.2m. The cars were parked on the field access alongside the footpath but it was alleged that on regular occasions the path was blocked. It was noted that the landowner of the field access may have given permission for the cars to park there. After consideration it was agreed that:-

* Neil Pyman would speak to a local resident to confirm land ownership and whether they had given permission for the cars to be parked there.
* Neil would speak to the owners of the vehicles and ask them to ensure they did not block the path.
* It was noted the matter had been reported to ECC by Debbie

**22/72 Pavilion**

 Points noted were:-

* Val and Vanessa have compiled an inventory of all the kitchen equipment and put it in the kitchen drawer. The kitchen was now fully equipped.
* The tap has been repaired but this may not last and a new tap may be needed.
* An electrician has been asked to fit the new sockets. This will be arranged for after bonfire night.

**22/73 Playingfield**

 Points noted were:-

* Karen has received a quote for a cradle swing and will email it to parish councillors for consideration.
* The wetpour kit has been delivered and was stored in the pavilion ready for use.

**22/74 Highways**

The following points were discussed:-

* Wesley End Road – tarmac lifted and patchy due to hot weather. Debbie confirmed this had been reported to ECC but had not yet been repaired.
* VAS sign, Dyers End – Debbie had received 2 quotes which were circulated prior to the meeting. Prices were noted as:
	+ Swarco £4,070/£4,760
	+ Solagen £5,745

Both excluding VAT.

It was noted that Cavendish had a VAS installed and it was agreed Debbie would contact the parish council to find out what company they had used.

It was also noted that the parish council’s budgets would need to be reviewed to ensure affordability, taking into account that funding was also needed for the proposed defibrillator and swing for the playing field. Debbie will look into this.

It was agreed that information will be circulated by email for approval to progress the project.

It was noted that Cllr Schwier had given his support for the proposal and an application would be needed to ECC.

**22/76 Footpaths**

Footpath 2 – Locksmiths Farm, Finchingfield Road – It was noted that ECC had still not taken any action regarding the blocked PROW at this site. It was agreed that Debbie will contact ECC Cllr Peter Schwier on this.

**22/77 Planning**

Application No 22/02395/HH – 5 Church Road, Stambourne – No comment

**22/78 Bonfire Night**

* It was agreed that it would be useful to have some rope lights along the front of the pavilion. Vanessa has some that could be used and these will be put up before Bonfire Night.
* Martyn confirmed the fireworks and glowsticks had been ordered.
* Debbie confirmed she had ordered the cash float at Barclays.
* Vanessa confirmed she had placed the order at Kedington butchers.
* The price to be charged for Burgers and Sausages on the night was confirmed as £3.

**22/79 Defibrillator – Dyers End**

Debbie advised that the Village Hall Committee Chair had confirmed that a defibrillator could be located at the village hall. She will now get some quotes for a defibrillator.

Vanessa advised she was aware of a local fund that may be able to help with a grant. She will send details to Debbie.

**22/80 Correspondence**

Proposed Prison at Wethersfield – Andrew reported he had been contacted by WASP to ask why Stambourne had not considered joining. It was noted that this had been considered by the parish council and an item put in the newsletter but no one had responded. WASP advised that the proposed route for traffic to access the site (if plans were approved) would be via Great Yeldham and Stambourne Road to Dyers End. Parish Councillors were of the opinion that this was not a suitable road for the amount and size of traffic needed to support a project of this size. It was agreed that Andy would send through dates of upcoming WASP meetings and councillors would try to attend.

**22/81 Finance**

 Accounts Paid

Mrs D Hilliard (wages) £743.00

Mrs D Hilliard (expenses – printer inks/part cost) £15.00

 Mr M Fall (reimburse for door lock) £12.00

 Pest Defence (removal of wasps nest – pavilion) £84.00

 Wave £48.94

 Eon £38.28

 Eon £33.42

 Saxon Fire (pavilion – inspection) £100.56

 RCCE (annual subs) £52.80

 Paul Clark Printing £130.00

 Mrs S Strange (pavilion cleaning) £40.00

 Eon £49.65

 Wicksteed Leisure (wetpour kit) £297.90

Accounts to be paid

Mrs D Hilliard (wages) £743.00

 Monies to be Received

 BDC 2nd half Precept £4133.00

 Estimated balances at 30 Sept 2022

 Balance of Current Account £13,480.72

 Balance of Business Reserve Account £ 4,085.43

 Total £17,566.15

 Balance of Bonfire Fund £8,051.54

 Balance of General Fund £9,514.61

**22/81 Date, time and place of next meetings.**

 Wednesday 23 November 2022 at 7.30pm

There being no further business to discuss the meeting closed at approximately 8.30pm.

Signed: ……………………………………………… Dated: ………………………………………………