

STAMBOURNE PARISH COUNCIL

Minutes of the meeting held on Wednesday 23 November 2022 at 7.30pm. The meeting was held in the village hall, Stambourne

PRESENT:

Mr Neil Pyman (Chair)
Mrs Val Kerrison
Mr Martyn Fall

Mr Andrew Drysdale
Mrs Karen Grant
Mr Michael Crago

In Attendance:

Mrs Deborah Hilliard – Clerk

22/82 Apologies for absence.

Apologies were received and accepted from Vanessa Young, Cllr Peter Schwier (ECC) and Cllr Richard van Dulken (BDC).

22/83 Minutes of meeting held on 6 October 2022

The minutes of the meeting held on 6 October 2022 were approved as a correct record and signed.

22/84 Matters arising from the minutes of the previous meeting

Chapel End Way Footpath blocked – Neil was able to confirm that the gateway in question was owned by a local farmer. Visual checks when passing had shown the path was not blocked by cars.

22/85 Declaration of interests, personal or prejudicial

None.

22/86 Report of County Councillor/District Councillor

County Councillor and District Councillor not present.

22/87 Pavilion

- Closing Up for Winter – Martyn will turn the water off ready for winter closing.
- Cleaning – It was noted that the cleaner had advised they had another job and may not be able to continue. This would include the clean needed before closing for the winter. It was agreed to check and see if they had been able to complete the clean by early December. An advert for a new cleaner to be put out in the spring if they are unable to continue.

22/88 Playing Field

Points noted were:-

- The swing will be considered under finance.
- Martin will put up the Christmas lights.
- The blades on the lawnmower need sharpening and should be done over the winter. Neil will arrange.

22/89 Highways

Points noted were:-



- A car crashed into the ditch on Chinery's corner on 22 November and has knocked out the safety rail. This will be reported in.
- Lophams – Flooding due to ditch needing digging out. Andy will liaise with the landowner and do this.
- Park House, Church Road – a manhole outside the house is overflowing. Debbie will report it.
- It was noted that some local farmers had received a letter from Anglian Water regarding the large amount of sewage coming into the sewage plant on Church Road. The sewage plant had the capacity to cope with the intake from the local area but the amount coming in was far in excess of this capacity and engineers have been unable to establish where it was coming from. A new pump had been fitted near the entrance to Slough Farm, Chapel End Way and it was possible this might have been contributing to it.
- Chapel End Way – drains blocked under road near Whiffens Farm. Debbie will report in.

22/90 Footpaths

Footpath 2 Locksmiths Farm, Finchingfield Road – Debbie had contacted Cllr Schwier for an update and the response received had asked for photos. It was noted that the matter was with Essex County Council Legal Department and agreed that Debbie would notify Cllr Schwier of this and ask him to find out what was happening.

22/91 Planning

Nothing to report.

22/92 War Memorial

To be dealt with under Finance.

22/92 Defibrillator – Dyers End

To be dealt with under Finance.

22/93 Bonfire Night

- Summing Up – minutes attached.
- Noted as a successful evening, the weather was kind and profits similar to 2022 but were impacted by the increased cost of the butcher.

22/94 Correspondence

Eon Energy Bill Relief Scheme – received and noted.

22/95 Finance

Accounts paid since last meeting

Eon	£31.67
Mrs V Kerrison (reimburse book of condolence)	£23.99
Bonfire Night Float	£800.00
PKF Littlejohn (external audit)	£240.00
Mrs D Hilliard (wages)	£743.00
Mrs V Young (reimburse for pavilion items)	£106.09

Accounts to be paid

M&N Pyman (2 nd verge cut)	£723.60
Paul Clark Printing	£64.00
Reimburse Mrs D Hilliard for Nicom Services Ltd (laptop service)	£110.00

Essex Pyrotechnics Ltd (fireworks)	£4,078.80
Reimburse Mrs D Hilliard for part cost printer Inks	£19.26

Monies Received

2 nd Half Precept BDC	£4,133.00
Pavilion Bookings	£80.00
Bonfire Night takings (gate only)	£6,216.25
Pavilion Booking	£5.00

Balances as at 1 November 2022

Notional current account	£20,932.12
Notional reserve account	<u>£ 4,087.00</u>
	£25,019.12
Balance of Bonfire fund	<u>£ 7,251.54</u>
	£17,767.58

Budget 2023-24

The budget was agreed as shown on the sheet and would be finalised at the January meeting following notification from Braintree District Council of its budget in December 2022.

Agreed Spends:

Cradle Swing – It was agreed this could be funded by an application for CIF funding in 2022-23. Agenda for January meeting.

Bonfire – It was agreed that £5,000 be ring-fenced against a wash-out. It was agreed that surplus would be used to purchase a defibrillator for the village hall in Church Road. Agreed to purchase from Community Heartbeat Trust Option 3 £1,625 plus £500 in additional items needed.

War Memorial – Quotes were considered and it was agreed to use A Clarke Monumental Ltd £416.67 ex VAT. It was also agreed to ask if they could install some slabs around the base of the memorial to protect it against knocks. This would be funded from the unconfirmed general accrued amounts. Debbie will check the figures and confirm before proceeding.

Platinum Jubilee – It was noted there was a sum of £848.61 remaining from the £1500 donation from the Fete Committee for the platinum jubilee. It was agreed this would be put towards any Coronation celebration in 2023.

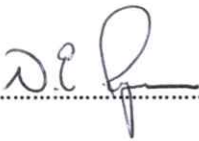
VAS Sign, Dyers End – It was agreed to proceed with this using the remainder of funds from the BDC Covid Support Grant of £4,919.00. Quotes were considered and it was agreed to proceed with Westcotec Option 2 £3,935 ex VAT. Debbie will ask for information about what type of pole to install – need specifications and would they need to do a site visit.

22/96 Date, time and place of next meetings.

19 January 2023
23 March 2023
18 May 2023
20 July 2023
21 September 2023

22 November 2023 (Wednesday)
All are Thursdays at 7.30pm unless shown otherwise

There being no further business to discuss the meeting closed at approximately 9.30pm.

Signed: 

Dated:

