

Section 1 — Annual Governance Statement 2023/24

We acknowledge as the members of:

Stambourne Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

Agreed

-Yes * means that this is/it/they.

1. We have put in place arrangements for effective financial prepared its accounting statements in accordance management during the year, and for the preparation of with the Accounts and Audit Regulations. the accounting statements.
2. We maintained an adequate system of internal control made proper arrangements and accepted responsibility including measures designed to prevent and detect fraud for safeguarding the public money and resources in and corruption and reviewed its effectiveness. its charge.
3. We took all reasonable steps to assure ourselves has only done what it has the legal power to do and has that there are no matters of actual or potential complied with Proper Practices in doing so. non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.
4. We provided proper opportunity during the year for during the year gave all persons interested the opportunity to the exercise of electors' rights in accordance with the inspect and ask questions about this authority's accounts. requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this considered and documented the financial and other risks it authority and took appropriate steps to manage those faces and dealt with them properly. risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and arranged for a competent person. independent of the financial effective system of internal audit of the accounting controls and procedures, to give an objective view on whether records and control systems. internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised responded to matters brought to its attention by internal and in reports from internal and external audit. external audit.
8. We considered whether any litigation, liabilities or disclosed everything it should have about its business activity commitments, events or transactions, occurring either during the year including events taking place after the year during or after the year-endl have a financial impact on end if relevant. this authority and, where appropriate, have included them in the accounting statements.
9. (For local councils only) Trust funds including has met all of its responsibilities where, as a body charitable. In our capacity as the sole managing corporate, it is a sole managing trustee of a local trustee we discharged our accountability trust or trusts. responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at meeting of the authority on: approval was given:

and recorded as
reference: Chair

16/05/2024

minute

24/48

Clerk

aSigned by the Chair and Clerk of the meeting where



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Section 2 — Accounting Statements 2023/24 for

Stambourne Parish Council

	Year ending	Notes and guidance
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	31 March 2023	31 March 2024	Please round all figures to nearest £1. Do not leave any boxes blank and report EO or Nil balances. All figures must agree to underlying financial records.
1. Balances brought forward		22,307	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	25,885	9,116	Total amount of precept (or for ID8s rates and levies) received or receivable in the year, Exclude any grants received.
3. (+) Total other receipts	13,367	5,641	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	3,012	3,060	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments			Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	22,200	19,067	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (2) Balances carried forward	22,307	14,937	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	22,307	14,93	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March — To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	73,153	73,40	The value of all the property the authority owns — it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings			The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only

11a. Disclosure note re Trust funds (including charitable)

11b. Disclosure note re Trust funds (including charitable)

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities — a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.
Signed by Responsible Financial Officer before being presented to the authority for approval

16/05/2024

Date

The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.

The figures in the accounting statements above exclude any Trust transactions.

I confirm that these Accounting Statements were approved by this authority on this date:

16/05/2024

as recorded in minute reference:

24/48

Signed by Chair of the meeting where the Accounting Statements were approved

