# STAMBOURNE PARISH COUNCIL

Englewood, Dyers End, Stambourne, Essex C09 4NE

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10 September 2024

I hereby give you notice that the Meeting of the Parish Council is to be held on Thursday 18 September 2025 at 7.30pm at the village hall, Stambourne.

## Clerk to the Council

### Agenda

1. Apologies for absence

2. Declaration of interests, personal or prejudicial

3. Minutes of meeting held on 17 July 2025 (copy attached)

4. Matters arising from the minutes of the previous meeting

5. Report of District Councillor/County Councillor

6. Pavilion

7. Playing Field

* Play equipment inspection report (previously circulated).
* New gateway – draft agreement with landowner (draft previously circulated)
* Signage
* Proposed swing – funding (CIF fund closed)

8. Highways

9. Footpaths

* 2989859. Footpath 4 broken planks on bridge, 3 chimneys farm
* 2989865. Footpath 22 Dyers End. Broken handrail - scheduled for repair on 30/9

10. Planning

* 25/00488/FUL – Windy Ridge, Chapel End Way – to note appeal
* Application Number 25/01174/FUL - Land Adjacent, 1 Church Road, Stambourne - update

11. Bonfire Night

12. Correspondence

13. Audit 2024-25 (previously circulated)

To include consideration of risk and mitigation:-

* Playingfield – play equipment, insurance, tree maintenance
* Pavilion – fire, insurance
* Finance – reserves, audits
* GDPR – data breach

14. Finance:

Accounts paid

M&N Pyman (1st verge cut) £723.60

Community Heartbeat Trust £171.54

Online Playgrounds (inspection) £129.60

Saffron Accounting (audit) £75.00

Mrs D Hilliard (wages and expenses) £805.41

Eden Print (newsletter) £64.00

Clarkes of Walsham (gate)(reimburse D Hilliard) £345.08

Saxon Fire (pavilion) £120.24

Eon (electricity) £85.75

Monies Received

ECC 1st verge cut £694.22

BDC Streetscene £872.99

Estimated balances at 10 September 2025

Balance of Current Account £19,548.68

Balance of Business Reserve Account £ 4,219.10

Total £23,767.78

Balance of Bonfire Fund £11,724.99

Balance of General Fund £12,042.79

15. Date, time and place of next meeting.

20 November 2025 at 7pm